

## **Eden Mills and District Community Club Inc.**

**Board Meeting – Wednesday, October 16, 2019, 7 pm @ E.M. Hall**

### **Minutes**

Directors Present: Bill Allen, Sharon Blom, Ken Lancaster, Richard Lay, Christie Zuk, Barb Parker (left early). Absent: Katarina Vuckovic

Minutes prepared by S. Blom

### **Agenda:**

1. Review Action List
2. Review Previous Minutes
3. Project/Maintenance Updates
4. Treasurer's Report
5. Recognition of members' contributions to the community
6. Facebook Monitor
7. Bumping hall users for members meetings
8. Damage deposit for all users
9. Suggestions from Oct 8 meeting with Ruth
10. Prep for Members meeting Oct 17
11. Any Other Business

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### **Minutes:**

1. Review Action List

Action List as of September 30, 2019, reviewed and updated.

2. Review Previous Minutes

Minutes of the Board meeting of September 18, 2019 approved.

3. Project/Maintenance Updates

- Richard reported on electricity use and solar kWh of 2019 compared to 2018.
- Water tested again, all okay

4. Treasurer's Report

Profit & Loss and Balance Sheet as of Oct. 15 reviewed. Revenue and expenses tracking close to budget at this point. Revenue from the Book Sale will be included before presentation tomorrow.

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### 5. Recognition of members' contributions to the community

After discussion of a number of options, from doing nothing to putting a plaque on the Hall wall, we agreed that recognition of members on our website would be a good way to provide ongoing recognition of significant contributors. We will present this at the member's meeting tomorrow and ask for feedback.

### 6. Facebook Monitor

There are sometimes comments on Eden Mills Facebook that are relevant to the EMCC. Christie agreed to monitor the Eden Mills and Rockwood Facebook pages and advise the Board of any issues we should be aware of.

### 7. Bumping Hall users for Members Meetings

It is difficult to find times for Board and/or Members meetings that are available for all Board members and have Hall availability.

We agreed that for Board meetings, we will try a standard time of every 2<sup>nd</sup> Wednesday of the month. For Members' Meetings, Ken will select the dates and pre-book the Hall for 2020 meetings.

### 8. Damage deposit for all users

We had an incident discovered on the morning of Oct. 9 of the upstairs storage room being left in very bad shape with table and chairs not stored properly. We discussed the option of charging the deposit fee for all users, including regular groups, but decided to defer this step and reconsider if we have continuing issues. For this incident, Ken will speak with the perpetrator.

### 9. Suggestions from Oct 8 meeting with Ruth

We agreed to begin a search for someone to take on the role of Volunteer Coordinator with responsibilities for utilizing WA's volunteer data, and for assisting event organizers to promote events and find volunteers through the WA system.

We agreed that as an incentive for new members, we would provide the first year's membership for free and provide a free lunch at the Green Christmas Fair.

We agreed that we will assign someone to personally welcome new residents to the village and provide them with information on Club and village activities. Christie will take on this role.

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We also agreed that we should be thinking about a succession plan for Ruth's Membership position. As a first step, Bill will work with Ruth to draft a Position Description of her role.

### 10. Prep for Members meeting Oct 17

Ken sent out a draft of the presentation. Any updates should be sent to Richard to be included for the Members Meeting tomorrow.

### 11. AOB

It was confirmed that we will not hold another auction event until at least 2021.

Richard noted that several U. of Guelph students working on an environmental plan for Edgewood will attend the Members Meeting to meet some of the villagers.

Meeting adjourned at 8.11 p.m.