

Eden Mills and District Community Club Inc.

Board Meeting – Monday, February 25, 2019, 7 pm @ E.M. Hall

Minutes

Directors Present: Bill Allen, Ken Lancaster, Sharon Blom, Richard Lay, Katarina Vuckovic. Absent: Barb Parker, Christie Zuk. Guests for Agenda Item 1: Rory and Marie.

Minutes prepared by S. Blom

Agenda:

1. Revision to Rental Agreement
2. Review Action List
3. Review Previous Minutes
4. Project Updates
5. Treasurer's Report
6. Fundraising – Future Goals
7. Door Signage / New Names
8. Stairway/Attic Cleanup
9. Disposition of Sale/Giveaway Items (see chart below)
10. Communication from Dale Hamilton
11. AOB

Minutes:

1. Revision to Rental Agreement

We discussed changes to the Rental Agreement:

- We currently charge renters an upfront damage deposit of \$125 and if they do not want to do the cleaning, we charge \$75. Decision: Change to one 'Security Deposit' and charge \$250. Amount returned on the deposit will be at Marie and Rory's discretion. The charge held back for cleaning will depend on what cleaning is required.
- Other revisions – remove clause re: Presbyterian Church rentals, as it is closing. Also remove the clause about requirement to be a member for one year to be eligible for membership rates on rental.
- Ken will make these changes to the Rental Agreement and distribute to the Board and Marie/Rory for comment.
- Note that Ruth is looking at ways to make refunds of deposits in PayPal easier for the Treasurer.

2. Review Action Items

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Action List as of February 25, 2019 reviewed and updated.

Discussion items:

Bake Oven – Katarina reported that the group hopes to build the oven in June. The design of the bake oven needs first to be approved by the Board, then signed off by a structural engineer and then approved by the Township.

Snow plow contract for next year – Sharon to contact Canada Post about possibility of sharing plowing costs with municipality for clearing the Hall parking lot and the mail boxes at the back of the lot.

3. Review Previous Minutes

Minutes of Board meeting of January 21, 2018 approved.

4. Project Updates – Richard

No updates to report.

5. Treasurer's Report – Bill

Balance Sheet and Profit/Loss Report as of February 25, 2019 reviewed. See reports attached below.

Note re: Wild Apricot software – we have renewed the software support for 2 years. We will continue to use PayPal for payments even though Wild Apricot is charging a 20% fee if we do not use their financial software.

6. Fundraising – Future Goals

Although we do not have a major fundraising drive this year, we do receive funds from events such as the Triptease nights, Movie Night, etc. How should these funds be designated? Bill will record these funds under the heading 'Future Capital Expenditures' or something similar.

Solar loan – should we use some of our investment funds to pay off all or part of the solar loan? We are paying 4% annual interest on the loan now. Bill will review our investments over the last few years to assess whether it makes financial sense to pay down the loan. Defer decision to next meeting.

Proposal to offer members the option of donating a one-time fee of \$100 or more – allow a one-time donation for one year of 'by donation' Hall events, rather than donating a small sum at each event. This will make it easier to issue a tax

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receipt for the amount donated. Katarina will write up the proposal for review/approval by the Board.

7. Door Signage/New Names for the Board Room

Decision to rename the Board Room to 'The Gallery'. The Club Room is also known by several names. We will formalize it as 'The Clubroom'. Bill and Richard will create door nameplates for these rooms.

8. Stairway/Attic clean up

There are some items left on the stairway up to the attic, creating a safety hazard. We believe most of these items belong to John Cripton.

9. Disposition of Sale/Giveaway Items

Saleable items will be taken to Edgewood to be sold when the Edgewood group holds their sale of surplus items. Items of no value will be taken to the dump.

10. Communication from Dale Hamilton

We have received an email for Dale Hamilton withdrawing her request for amendments to the agreement with her regarding transfer of lands. The Board agrees to a meeting between Dale, some former and current Board members at Janet Wilson's house over soup for Dale to air her grievances in a neighbourly fashion. Dale's email and Board response are attached at the end of these minutes.

11. Any Other Business

Next Members' Meeting – scheduled for March 19. Board has agreed that we will not schedule a potluck before every Board meeting. There will be no potluck scheduled for the meeting on the 19th.

Next Board Meeting – scheduled for March 13, 7 p.m.

Meeting adjourned at 8:30 p.m.

Eden Mills Community Club – February 25, 2019 Board Meeting

Eden Mills & District Community Club Inc.
Profit & Loss
 January 01, 2019 to February 25, 2019

Income		
Membership	\$ 1,835.00	\$ 2,500.00
Rental Revenue	1,953.00	8,000.00
Donations		
General Donations	\$ -	500.00
Memorial Donations	-	-
In-Kind Donations	-	500.00
Total Donations	<u>-</u>	
Fundraising		
Christmas Fair (Net)	\$ 125.00	4,200.00
Concerts, Films, etc.	243.10	3,000.00
Ladies Fitness	200.00	200.00
Yoga	130.00	-
EMWF Dinner (Net)	-	2,600.00
Garage Sale	-	500.00
Book Sale	-	1,500.00
Trip Tease	395.00	500.00
Vet Slings Less Expenses	300.00	1,300.00
Other Fundraising	289.00	1,000.00
Total Fundraising	<u>1,682.10</u>	
Advertising Revenue	-	500.00
Interest Income	-	500.00
Generation Credits	<u>31.81</u>	1,700.00
Total Income	<u>\$ 5,501.91</u>	<u>\$ 29,000.00</u>
Expense		
Building Maintenance		
Maintenance - Cleaning	\$ 80.00	\$ 1,200.00
Maintenance - Services	100.00	\$ 1,200.00
Maintenance Supplies	112.25	1,000.00
Equipment Maintenance	- 18.98	1,000.00
Elevator Maintenance	\$ 633.24	900.00
Less: Donation	<u>-</u>	
Net Elevator Maintenance	<u>633.24</u>	
Total Building Maintenance	<u>\$ 906.51</u>	

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Profit & Loss
 January 01, 2019 to February 25, 2019

Utilities Expenses			
Heating Fuel	\$ 102.00		500.00
Electricity Expense	671.94		2,500.00
Telephone Expense	-		600.00
Internet Expense	79.00		500.00
Water Quality Testing	52.88		175.00
Total Utilities Expenses		\$ 905.82	
General Expenses			
Community Activities	143.40		600.00
Other Expenses	86.78		200.00
Total General Expenses		230.18	
Administrative Expenses			
Office Supplies	\$ -		\$ 100.00
Interest & S.C.	-		100.00
Website	192.56		550.00
Canada Helps & PayPal	69.48		500.00
Postage	-		100.00
D&O Insurance	-		375.00
Property Insurance	-		2,500.00
Advertising	16.90		
Solar Loan Interest	315.01		
Other Admin Expenses	-		200.00
Total Administrative Expenses		593.95	
HST Expense		76.76	700.00
Total Expense		<u>2,713.22</u>	\$ 14,300.00
Net Operating Income/(Loss)		<u>\$ 2,788.69</u>	\$ 14,700.00
Non-Operating Revenue & Expenses			
Gain or Loss on Investment		\$ 4,661.89	

Eden Mills & District Community Club Inc.
Balance Sheet
 As of February 25, 2019

ASSETS			
Current Assets			
Chequing			
General Fund	\$	10,238.40	
Garden Club		5,190.10	
Total Chequing			\$ 15,428.50
Receivables			
Accounts Receivable	\$	89.26	
Miscellaneous Receivable		-	
HST Receivable		7,686.31	
Total Receivables			7,775.57
Other Current Assets			
Prepaid Expenses	\$	-	
Electricity Generation Credits	\$	-	
Short Term Investments			
Mutual Funds		93,265.31	
GIC		-	
Total Other Current Assets			93,265.31
Total Current Assets			\$ 116,469.38
TOTAL ASSETS			\$ 116,469.38
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	\$	-	
Total Accounts Payable			\$ -
Other Current Liabilities			
MasterCard	\$	246.82	
Unearned Revenue		-	
Security Deposits		2,600.00	
Deferred Membership		90.00	
Total Other Current Liabilities			2,936.82
Total Current Liabilities			\$ 2,936.82
Long-Term Liabilities			
Solar Project Loan			47,174.89
Total Liabilities			\$ 50,111.71
Equity			
Opening Balance Equity			\$ 58,907.09
Net Income			7,450.58
Total Equity			66,357.67
TOTAL LIABILITIES & EQUITY			\$ 116,469.38

Feb 21, 2019,
9:22 AM

Dale Hamilton

to President, Barbara, Bill, me, Christie, EMCC, Katarina, Richard

To the Eden Mills Community Club Executive

I would like to suggest that we meet as a group of neighbours rather than take a formal mediation route.

In the interest of community harmony, I will withdraw my request for a friendly amendment to the agreement and will handle snow removal in my laneway from now on. I will also allow the community club continued vehicle access to the two doors and the propane tanks on the east side of the hall. For years it has been my understanding that laneway snow removal was part of the agreement in order to ensure access to the tanks and as some small compensation for my land donation. I will also adhere to the present agreement and only park temporarily in the parking lot until my lane can be cleared (with the condition that this may take up to 48 hrs.).

It is very important to me to have the opportunity to tell my side of the story face-to-face (as compared to email trails). I have recently become aware that some people in the village have partial information, so I'd like to also invite any past executive members who've been approached about this issue.

Earlier this evening I met informally with Janet Wilson and Barb Marshall to air my feelings about this controversy and Janet kindly offered to host the neighbour's session that I'm proposing, beginning with soup and, I feel confident, ending with a resolution.

Dale

Dale Hamilton
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cell: 519-546-5610
edendale24@gmail.com

Feb 25, 2019, 9:28
PM (10 days ago)

President EMCC

to Dale, Barbara, Bill, me, Christie, Katarina, Richard, Janet, Wendy

Hello Dale,

In the interests of community harmony, we accept your offer to meet.

Its a good idea to have past executive members attend. I have copied Wendy Smith and Chris Wilson on this note, and look forward to the perspective they can bring to our meeting.

What date do you propose?

Best Regards, on behalf of the Board,

Ken