

Eden Mills and District Community Club Inc.

Board Meeting – Monday, August 12, 2019, 7 pm @ E.M. Hall

Minutes

Directors Present: Ken Lancaster, Sharon Blom, Barb Parker. Absent: Katarina Vuckovic, Bill Allen, Richard Lay, Christie Zuk.

Minutes prepared by S. Blom

Agenda:

1. Bake Oven Discussion – Jamie Giddings
2. Review Action List
3. Review Previous Minutes
4. Project/Maintenance Updates
5. Treasurer's Report
6. EMCC website domain name
7. Replacement screen
8. Card Reader Access
9. Cage around thermostat
10. Case of propped open door and cigarette butts
11. Club room – re-designate as private space?
12. Seminar Proposal: Rethinking Aging by Jill Simpson
13. Any Other Business

Minutes:

1. Bake Oven Discussion – James Giddings

Status of bake oven project – the group has selected a prefab bake oven they wish to purchase. As per Action Item 190121.5, the Board has requested a 'site drawing' to define the area around the bake. Once this is approved by the Board, Bill will authorize the purchase of the oven.

2. Review Action List

Action List as of August 3, 2019, reviewed and updated.

Items of note...

190512.1 – Beverage cooler – defer for now, as we have just spent a considerable sum (approx. \$940) on a new screen for the Hall.

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190523.1 – search for a new Treasurer – no response to Ruth’s public ad regarding the Treasurer position. We will need to pursue other options. Ken will followup with Richard regarding possible recruit from the church Cemetery Board.

190625.1 – ceiling tile replacements for the club room – complete.

190625.3 – have yet to hear back from Ruth on whether people can respond to Wild Apricot messages without signing in to the website.

3. Review Previous Minutes

Minutes of the Board meeting of June 25, 2019 approved.

4. Project/Maintenance Updates

- Richard fixed the UV filter which was beeping
- Richard will host the Public Health Inspector in Aug. 20
- Stage curtain hangers were replaced
- At the members’ meeting Dale requested improved grass cutting around the Hall. Dale and Richard did a one-time maintenance, but the Board should look at getting someone to do regular lawn maintenance through the summer months.

5. Treasurer’s Report

Comments re: Financial reports sent by Bill:

- Purchase of a new screen has been approved – can this be funded from the capital budget?
- Solar loan has been paid down by about \$15,000.
- There are two portable screens in the furnace room. Helene will take one for EMWF.

6. EMCC Website Domain Name

We have learned via Barb Marshall that Amanda Chesworth has requested the return of the Eden Mills Domain Name that was originally released to the club by her mother. Our initial reaction is that the Club has been using and paying for this Domain Name for many years, and it is not something which we can easily give back. It would cause considerable disruption to our Club communications if we were to change our domain name at this point. It is also our understanding that the request was withdrawn by Amanda.

7. Replacement Screen

We have been unable to fix the problems with the current screen, so have approved the purchase of a replacement. The cost is around \$900. We need to get this done quickly as a working screen is frequently an important requirement from our renters.

8. Card Reader Access

Since we have had a number of cases where doors are found unlocked, we will look into a card reader access system which would record who and when anyone unlocks the doors.

9. Cage around Thermostat

We had an instance where a renter turned on the heat via the downstairs thermostat while the air conditioning was on upstairs. A cage around the downstairs thermostat could prevent this problem – approved. Richard and Ken will also investigate options and costs for something similar for the upstairs thermostat.

10. Case of propped open door and cigarette butts

We had a case where the front door of the Hall was propped open and cigarette butts were found inside the door. We have been unable to establish who was responsible for this security breach. The front door combination will be changed shortly to counter unauthorised users.

11. Club room – re-designate as private space?

In the past, we have used this space as a ‘green room’ and occasionally served alcohol to the guests. Since we designated this space as available for rent, it is considered ‘public’ and it is no longer legal to serve alcohol without a license for this space. The Board approves the removal of the club room as available for rent, thus returning it to its ‘private’ status so that we can serve alcohol to guests in this space. Ken will request Ruth to reflect this change on the website.

14. Seminar Proposal: Rethinking Aging by Jill Simpson

Jill has proposed offering seminars on aging at the Hall. She would offer the seminars at a reduced price (her usual price is \$50 per night) and the Club would receive 40% of the revenues. The Board approves this use of the Hall as a fundraiser and a seminar of interest to many of our members. We do not wish to offer different prices to members and non-members. The Club will handle ads and ticket administration. Ken will notify Ruth.

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Used Book Sale – Brian has received a donation of books from a priest at Mount Carmel on many subjects in the area of religion and spiritualism. He plans to promote these through churches in the area as a special interest at the book sale this year. Barb offered to promote this at the Stone United Church. Also, there is room in the shed behind the Hall to store books that are donated before the sale date of Sept. 28.

Meeting adjourned at 8.05 p.m.