

Eden Mills and District Community Club Inc.

Board Meeting – Tuesday, May 01, 7 pm @ E.M. Hall

Minutes

Directors Present: Bill Allen, Ken Lancaster, Sharon Blom, Brian Skerrett, Barb Parker, Richard Lay

Minutes prepared by S. Blom

Agenda:

1. Review Action Items
2. Review Previous Minutes
3. Project Updates
4. Treasurer's Report
5. Fundraising Update
6. Bake Oven Proposal from the Eden Mills Edible Forest Permaculture Garden Group
7. AOB

Minutes:

1. Review Action Items

Action List as of April 27, 2018 reviewed and updated.

Discussion items...

Encroachment agreement and fence: Done

Hall insurance: Richard has spoken with Amanda Knight at the Township office. We currently have \$530k insurance on the building. Richard will clarify whether this covers contents as well. Richard has also sent Amanda a list of renovation values in the last 5 years, so the Township can review the coverage.

Policy and Instruction Manual: John Cripton and Richard have provided updates. Ken will compile the final documentation.

Wellington Archives: Ken will follow up with Wellington Archives on disposition of the items we left with them.

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Replacement for Treasurer position for next year: Barb still to approach Christie Zuk about the position. Richard still to provide Les Schmidt with the Treasurer Job Description compiled by Bill.

Replacement of Bulletin Boards: Brian will ask Matt to provide estimates of fixing up the current bulletin board (new shingles, cork layer) or building a new one. He will also ask for an estimate on replacing the bulletin board affixed to the front of the building.

Chair Storage Room – Richard will soon begin work on the walls and carpets.

Follow up with Chris Wood for AGM minutes – Done

Keys to the Hall for Doug Black: Still planned for the June members meeting.

Replacement champion for the Newcomers' Dinner: Brian will talk to Ruth about organizing the event this year.

Storage Shed: Done.

Water heater and new toilets: Done. Old water heater is still here. Richard will call Reliance to take it away and cancel billing.

Attic and Club room door locks: The Club room lock has been replaced. Attic lock still to do.

Inventory of Hall chattels – John Crompton sent a list of the audio/visual equipment with photos and values. Richard will add other new items to this list.

2. Review Previous Minutes

Minutes of EMCC Board meeting of March 26, 2018 and March 27 Members meeting are approved.

3. Project Updates - Richard

Tim's Garden: The bistro tables and chairs have been delivered. Large table and benches expected delivery is next Monday.

Storage Shed: Delivered and installed. Richard will paint the shed and add shelving.

Lighting Switch: Copson still to do.

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Tim's Garden Plantings: We have two invoices from Robin Aggus for plants. Lee Laing and her group can order what they wish through Robin.

FedDev project completion – Richard will prepare a final report with pictures to be sent to FedDev to demonstrate completion of the work. We will do a public announcement of completion at the June Members' Meeting.

4. Treasurer's Report – Bill

Bill reviewed the Profit and Loss and Balance Sheet statements as of May 01, 2018.

Items of note:

Donations – Bill will provide Linda Sword with a list of donors.

FedDev funds – we have not yet received the funds from FedDev for claims sent in March.

5. Fundraising Update - Barb

Barb will be meeting with Linda Sword next week to review the letter campaign.

Spirit Walk – tickets for this event are selling out. We expect to raise about \$4000 gross from this event.

Scotch tasting – Bill has received funds of \$2400 for this event. Expenses will be subtracted from this amount.

6. Bake Oven Proposal

Ken went with the group to view three bake ovens in Kitchener on Saturday, April 28. The ovens were smaller than expected, covered from the elements, and had no chimneys (smoke comes out the front).

The group needs to come back to the Board with their plans and requirements (e.g. footprint). Depending on proximity to the Hall, there may be insurance implications.

7. Any Other Business

We will continue with the Yellow Pages subscription.

June Members Meeting – we will set this for Tuesday, June 5. Ken to check for any conflicts and confirm.

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Meeting adjourned at 8:30 p.m.