

Eden Mills and District Community Club Inc.

Board Meeting – Monday, June 04, 7 pm @ E.M. Hall

Minutes

Directors Present: Bill Allen, Ken Lancaster, Sharon Blom, Brian Skerrett, Barb Parker, Richard Lay

Minutes prepared by S. Blom

Agenda:

1. Review Action Items
2. Review Previous Minutes
3. Project Updates
4. Treasurer's Report
5. Fundraising Update
6. AOB

Minutes:

1. Review Action Items

Action List as of June 4, 2018 reviewed and updated.

Discussion items...

Encroachment agreement and fence: Richard will follow-up with Steve Pajunen re: replacing the fence bordering the Hall parking lot.

Hall insurance: Amanda Knight has responded to Richard that the Township insurance does not include insurance on the contents of the Hall. Richard has sent the township a list of building improvements and is awaiting confirmation from Amanda that the insurance will be upgraded appropriately. Richard will also request that the Township cover 50% of the contents of the Hall.

Promotion of Hall rentals: Richard suggested that we promote the use of the Hall as a temporary office space. All agree that this is a good idea. We also discussed promotion of the Hall in the Township brochure. It was included last year, but not this year because the Township did not want to take calls re: Eden Mills rentals. Brian will follow-up on this issue with the Township – perhaps we can include Eden Mills hall with our rental contact numbers prominently displayed. Brian will also do some research on promotion of the Hall through social media.

Eden Mills Community Club – June 04, 2018 Board Meeting

Policy and Instruction Manual: Ken has sent out the completed manual for Board feedback. Richard and Bill could not access the file. Ken shared the whole folder and we should let Ken know if there are still issues with access.

Wellington Archives: Ken will meet with the representative from Wellington Archives to review what they plan to keep and take back items they do not plan to keep. Other Board members are welcome to attend as well. Barb Marshall also plans to attend.

Replacement for Treasurer position for next year: Ken will ask Denise Michalsky, at the suggestion of the RBC Rockwood manager. Sharon will contact Christie Zuk about the position. Richard will follow-up with Les Schmidt.

Replacement of Bulletin Boards: Brian has asked Matt to provide estimates of fixing up the current bulletin board. He will also ask for an estimate on replacing the bulletin board affixed to the front of the building and the bulletin board at the park.

Chair Storage Room – Brian has agreement from Ferra Carpets that they will donate a carpet for the chair storage area. Brian to follow-up on timing.

Keys to the Hall for Doug Black: Deferred to the September members' meeting.

Replacement champion for the Newcomers' Dinner: Ruth has agreed to champion this, but not this year. Brian will continue work on getting someone to take the potluck on this year. It has been a popular event and is a good way to get new residents, and residents who have not been involved, introduced to the EMCC and Hall.

Inventory of Hall chattels: Barb and Ken completed the inventory and Ken has published the list. There was a question on the value of the chairs – Bill confirmed that the cost was \$7800 for the chairs and storage carts. Board members should review and provide feedback to Ken in the next two weeks. We will then contact the insurer to update the contents insurance appropriately.

Cancel water heater rental: Richard cancelled the rental with Reliance as of May 7. Bill still received a May invoice for 23.74. He will follow-up with Reliance.

Completion of Canada 150 project: Bill and Richard will fill out the required information to be sent to FedDev for completion of the project. Richard does have a notice from them that if we plan to have a public acknowledgement of completion we must have the plans approved by FedDev. Linda Sword may be planning a public acknowledgement of completion later in the year.

Eden Mills Community Club – June 04, 2018 Board Meeting

EMCC Credit Card: Richard and Bill have some recurring small bills to be paid each month. It would be more convenient if these could be set up as regular payments on a credit card. Bill will check with the bank on feasibility of this for the Club.

2. Review Previous Minutes

Minutes of EMCC board meeting of May 1, 2018 are approved.

3. Project Updates – Richard

Tim's Garden: Patio furniture has been delivered and installed.

Storage Shed: Shelving and painting still to be done.

Lighting Switch: Copson still to do.

Tim's Garden Plantings: Question from Linda Hendry on clarification of funds for garden planting. Consensus that if not all funds are used for the garden, we can use for additional trees and/or for gravel in the parking lot

4. Treasurer's Report – Bill

Bill reviewed the Profit and Loss and Balance Sheet statements as of June 4, 2018. Further updates will be included prior to presentation to the members at tomorrow's meeting.

Items of note:

Donations – funds claimed from FedDev are about \$20k less than budgeted funds of \$118k. This is due to time constraints from FedDev in completing the project, and to some items coming in under budget.

FedDev funds – funds from last 2 claims are still outstanding. Bill had more questions on these than previous claims, but we expect the funds to be refunded shortly.

5. Fundraising Update - Barb

The fundraising campaign has raised almost \$54k since its inception in Nov. 2016. Funds from the Spirit Walk and Scotch Tasting have been added since our last report.

Because our spending under the FedDev project was reduced by \$20k as noted above, consensus is to reduce the fundraising target from \$170k to \$150k.

Eden Mills Community Club – June 04, 2018 Board Meeting

Further fundraising events are planned – Western Saloon Dance on June 23rd, and 3 more film nights in Sept, Oct, and Nov. A wrap-up concert to celebrate the Retrofit project completion is planned for the fall. This may also include a recognition of 10 years for the Eden Mills Going Carbon Neutral initiative.

6. Presentation for June 5 Members' Meeting

Bill Allen and Ruth will present first.

Richard will control the master copy of the presentation.

John Cripton will be available for sound and laptop setup.

7. Any Other Business

Memorial for Art Lucs: consensus that EMCC will provide the Hall for a celebration of Art Lucs life.

Meeting adjourned at 9:05 p.m.