

# **Eden Mills and District Community Club Inc.**

**Board Meeting – Monday, July 19, 7 pm @ E.M. Hall**

**Minutes -as revised August 13**

Directors Present: Bill Allen, Ken Lancaster, Barb Parker, Richard Lay

Minutes prepared by B, Parker

## **Agenda:**

**1.Presentation by Bake Oven group ( 7 - 7:25)**

**2. Review Action items**

**3. Project Updates**

**4. Treasurer;s Report**

**5. Fundraising Report**

**6. AOB**

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## **Minutes:**

### **1. Presentation by Bake Oven Group**

**-spokespersons for the group provided overview of the project, drawings and outlined benefits to the community**

**- Board and Group representatives then met outside the hall in the proposed location**

**-concerns raised re plan requiring having to move mailboxes, loss of two parking spots, distance from property line**

**-Richard proposed alternative site in adjacent gravel area at the end of Tim's Garden , with reduced footprint size, and no need to move mailboxes or lose parking spot.**

**-Group representatives agreed with the revised site and size and to provide revised drawings.**

**Board provided agreement in principle to move forward with the bake oven project, subject to the receipt and approval of the revised drawings**

### **2. Review Action Items**

Action List as of July 19, 2018 reviewed and updated.

Discussion items...

## Eden Mills Community Club – July 19, 2018 Board Meeting

Wellington Archives: Ken met with the representative from Wellington Archives to review what they plan to keep and take back items they do not plan to keep. Assistance with names required for Guides and pictures in Board room.

Replacement for Treasurer position for next year: Christie Zuk not able to commit at present time. No response from Les Schmidt. Ken has asked accountant at BDO for possible articling student assistance.

Keys to the Hall for Doug Black: Richard provided completed key. Bill will work on plaque. Target for Sept Members meeting. .

Cancel water heater rental: Richard cancelled the rental with Reliance as of May 7 but Bill reported he is still receiving invoices. Reliance promised Richard on 20 July they would issue a cheque to reimburse for May June July payments. Bill will follow-up with Bank.. Richard spoke again to Reliance Aug 13 and re-sent the Return Receipt they requested Completion of Canada 150 project: Bill and Richard submitted the required information to be sent to FedDev for completion of the project. Final instalment has been received.

EMCC Credit Card: Richard and Bill have some recurring small bills to be paid each month. e.g, Ooma VOIP phone. It would be more convenient if these could be set up as regular payments on a credit card. Bill is working with the bank on feasibility of this for the Club.

### 3. Review Previous Minutes

Minutes of EMCC members meeting of June 4 were circulated by email by Sharon earlier; accepted as circulated.

Project Updates – Richard

Storage Shed: Shelving installed and ready to be painted .

Chair Room – done

Tim's Garden Remaining expenditures priorities: Richard has asked Robin to confirm dollars spent to date. Richard reviewed work with Linda H.and instructed Robin Aggus to spend remainder of funds to 1) finish parking lot gravel, 2) align parking spot closest to road, 3) add border to small landscape area beside sidewalk all as funds permit.

Maintenance:

Lighting Switch: Copson still to do. Richard has sent reminder.

Air conditioning/ heat pump settings- Richard will review with Sparling representatives and will make any recommended adjustments to achieve maximum efficient settings

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Electricity use is good based on review of statements

Phone is working when tested

Front door code was re-set and relevant persons have been notified

### 4. Treasurer's Report – Bill

Bill reviewed the Profit and Loss and Balance Sheet statements as of July 19, 2018.

Items of note:

Rental income is very close to budget

Gross income is \$20 K vs \$26K budget with 3 ½ months left

More donations coming in via Pay Pal/Canada Helps offset the fees

Expenses in line, surplus of \$7200 is in line with budget

Below the Line/non operating :

Investments are recouping some of earlier market losses

Fed Dev funds = total received of ~\$98,000, \$20,000 underspent

Other non operating income of \$5695 from rebates of \$4000 for high efficiency heat pump and furnace and refund of licence fees of \$1695 from 5 years ago solar FIT application

Balance Sheet

-\$45,000 in general fund due to Fed Dev final payment, should not be an issue for repayment of \$50,000 township loan by year end

HST receivable to submitted in October

Fundraising Update - Barb

Western Saloon Dance on June 23 was very successful, proceeds have not yet been received by Bill. (amount of \$598 received was confirmed at Aug 13 meeting)

F/S as of July 19 indicate \$44678 has been raised this fiscal, with total including last fiscal of \$55,184

## Eden Mills Community Club – July 19, 2018 Board Meeting

3 more film nights in Sept, Oct, and Nov.

A wrap-up concert to celebrate the Retrofit project completion is planned for the fall.

This may also include a recognition of 10 years for the Eden Mills Going Carbon Neutral initiative.

Sub committee met to discuss donor recognition and propose a giving tree to be designed from wood with leaves bearing donor names. Concerns were raised regarding potential costs and location and if best model for displaying donors name; will be further investigated and brought back to board.

### 5. Any Other Business

Ken received a request from John Crompton to have a formal acknowledgement sent to RiverMead regarding the donation of the amp and 2 speakers from the EMCC hall to Rivermead [Done]

Ken raised suggestion by John Crompton to have a lighted digital sign on the front corner of the hall for advertising of events. The board did not endorse this suggestions and emphasized the desire to have a clean exterior with minimal embellishment, no signage on outside of building.

Meeting adjourned at 9:05 p.m.