

Eden Mills and District Community Club Inc.

Board Meeting – Tuesday, February 13, 7 pm @ E.M. Hall

Minutes

Directors Present: Bill Allen, Ken Lancaster, Sharon Blom, Brian Skerrett, Barb Parker.
Absent: Richard Lay

Minutes prepared by S. Blom

Agenda:

1. Review Action Items
 2. Review Previous Minutes
 3. Project Updates
 4. Treasurer's Report
 5. Fundraising Report
 6. Charging station for electric vehicles
 7. Contents Insurance - \$35k available
 8. Canada 150 Grants / Estimates by March 1
 9. Patio furnishings
 10. Elevator expense – 50% by Ed. L.
 11. Indigenous acknowledgment – plaque for the hall?
- Any Other Business

Minutes:

1. Review Action Items

Action List as of 180213 reviewed and updated.

Updates emailed from Richard, Feb. 7:

Hall insurance: Sutherland advises that are not insuring the building, only contents, and only for \$35k. Richard has asked Amanda Knight at GET if the Hall is covered by Township insurance. Waiting for reply.

Parking Lot Encroachment Agreement: Amanda Knight advised that Mrs. Ruff has signed the Agreement. Richard requested a copy for file.

Accessible Washroom. Richard reviewed the code requirement for the grab bar and believes that the existing bar substantially conforms with the current code. When it was installed in 2003 it probably conformed with the current code of the

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day and would now be grandfathered if there is some minor variation. No further action required.

Steve Pajunen and Birgit Ruff have taken the piano and bench.

2. Review Previous Minutes

Minutes of EMCC AGM meeting of January 11, 2018 – approved with minor updates submitted by Richard.

3. Project Updates

Updates emailed by Richard Feb. 7:

New thermostat – Richard has reprogrammed the thermostats per instructions from users. All working fine.

Tim's garden – Revised selection of picnic table and bench circulated for comment before ordering. Lee and Linda have recommended folding bistro tables and chairs, which could be stored in the new garden shed. Richard will order by ~ Feb 9.

Garden shed - We have a quote for \$2245 from Denco (Moorefield ON) for an 8x8 garden shed with shingled gable roof, board&batten wood siding, double door, unstained, delivered and set on our pads. We can submit with our Mar 1 claim and order end of March. This should give us time to prepare the site after snow and frost go away.

Theatre and lighting: If order from Century Audio Visual is not placed by end of Feb, we should include the quoted \$18,032 + HST = \$20,376.45 in our claim of March 1. John said the cost of floor refinishing can be moved to the Theatre task in our budget.

Water heater and toilets: Richard purchased a replacement water heater and toilets. \$1402.44. To be installed before end of Feb.

Back hall carpet: Back hall carpet is complete. \$2,220.45. Richard ordered more floor mats from Ferra Flooring, coming next week. No shop vac was offered for donation. Richard bought a new one for \$141.34

4. Treasurer's Report – Bill Allen

Bill presented Profit and Loss and Balance Sheet statements as of February 13, 2018.

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Rentals are below budget. We should consider additional promotion – perhaps look at how Rockmosa is promoted.

Credit card fees – note that fees from all events are included under Administration Fees rather than under each event.

Per Richard's note of Feb. 7: Richard is currently paying the \$15.79 monthly fee to Ooma. He would like to have it charged directly to the Club but Ooma needs a credit card number.

5. Fundraising Report – Barb Parker

With the \$13,000 raised from the auction, we have \$42,000 date. With remaining events planned we estimate we will reach \$48,000 by the end of June.

6. Charging Station for Electric Vehicles

Richard has reviewed some EV charger options and asked Copson Electric for a budget cost estimate to provide a Type 2 Charger (40 Amps) with power meter or credit card reader. Dale believes the installation would be eligible for a \$7500 subsidy from the province. Per Ken's investigation, the estimate for a charging station is \$15,000. There may be rebates or grants available. Ken will follow up on this.

7. Contents Insurance - \$35k available

See notes above under Action Items.

8. Canada 150 Grants / Estimates by March 1

Richard will have his estimates in to Bill before he leaves on his vacation. John Cripton has sent in his latest invoices and estimates to Bill.

9. Patio Furnishings

See above under Action Items.

10. Elevator expense

Ed Langevin has volunteered to pay a portion of the elevator maintenance expense. He has sent Bill \$607 to cover 50% of the elevator maintenance expenses.

11. Indigenous acknowledgment – plaque for the hall?

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Ruth sent on a suggestion from Jodi and Kim that we put up a permanent plaque or poster in the Hall with a 'territorial acknowledgment'. This is an issue that would need to go to the membership for a decision. Being a public building, the municipality may not agree with such an acknowledgment. Ken will check with the Township.

12. Any Other Business.

Per Richard's notes of Feb 7:

- Building: Water sample was submitted to U of G Lab Services for quarterly testing and tested OK.
- Well pump failed and was repaired Jan 27.
- Propane tanks at 65% full (filled mid-Dec).
- Voice quality on phone handset is not very good. Richard will buy a replacement handset.

Neither Bill nor Richard is available for the member's meeting scheduled for March 6. We will reschedule to March 27, 2018.

Meeting adjourned at 8:30 p.m.