

## **Eden Mills and District Community Club Inc.**

**Board Meeting – Thursday, March 23, 7-9 & Wednesday, March 29, 2017, 7-9 pm and Monday, April 10, 7-9 pm @ E.M. Hall**

### **Minutes**

Directors Present: Bill Allen, Richard Lay, Barb Parker, Ken Lancaster, Sharon Blom, Brian Skerrett

Secretary: Richard Lay (Minutes prepared by S. Blom)

Guests: Linda Sword, Charles Simon, Marilyn Baxter, John Cripton, Lee Laing

### **Agenda:**

1. Strategy for Canada 150 Projects and Village Square – Linda Sword and Charles Simon
2. Theatre upgrade request – Marilyn Baxter and John Cripton
3. Update on status of Tim's Garden – Lee Laing
4. Review Action List
5. Review previous Minutes of Feb. 13, 2017
6. Review active projects - solar, street and parking lot, renovations
7. Members Meeting Tuesday, April 11
8. Treasurer's Report
9. Any Other Business

### **Minutes:**

1. Strategy for Canada 150 Projects and Village Square: Linda Sword and Charles Simon.
  - Linda presented a summary of projects planned for this year and funds available from past fundraising and the FedDev Canada 150 Community Infrastructure funding. There is a gap of about \$130k which will require a major fundraising effort
  - Possible sources of funds are the Farm Credit Agri-Spirit Fund, the Trillium grant as well as from residents and local businesses
  - Discussion on integrating the Hall fundraising with millpond & river lands work this year - decision by the Board on April 10 to keep fundraising for the Hall separate from millpond and river lands work.
  - Next steps – we need to establish a team to plan and lead the fundraising efforts for the Hall throughout the year. Barb Parker and Ken Lancaster will participate with Linda on the team, and the Board will continue to search for a leader for the team.
2. Theatre upgrade request (Marilyn Baxter, John Cripton)
  - We have \$50k budgeted for Theatre Upgrades within the 150 Grant. The Program group is requesting that two critical items be scheduled in the

April/May timeframe (April 23-May 12). – stage extension (\$10k) and sound system (\$8k).

- These two projects do not depend on other work. No re-wiring needed. Lighting upgrades are dependent on upgraded wiring.
- Next steps – John to provide detailed costing. Board to make decision on going ahead with these projects based on costing and fit with other projects/cash flow. April 10 – John provided the detail costing. Board approved these projects pending approval of the stage modifications by the township Fire Marshall.

3. Status of Tim's Garden - Lee Laing

- Lee presented a drawing of the current design showing placement of vines, garden beds, ground cover and furniture.
- Some of the planned furniture will require storage – at this point there are no storage facilities for this furniture so this may need to be reconsidered.
- Architectural drawings are required before sending the design out for quotes.
- Next steps

Lee will ask Jamie Giddings or Nick Assad to complete architectural drawings with specs appropriate to put out for tender, possibly with Way-Mar and Robin Aggus. (Update: Lee has spoken with Jamie and he has agreed to help with the drawings.)

Lee will get estimates and specs for the furniture, stone type and cost, and gravel cost estimates.

Note – a bumper is needed in the parking spot in front of the raised garden beds near the front of the hall. The wall got bashed in at some point in the winter and will need to be repaired.

4. Review Action List – reviewed and updated

5. Review previous minutes – minutes of previous Board meeting, Feb.13, 2017, are approved.

6. Review active projects

- a. Richard met with the representative for the Hall wall finish – he will present options at the April 11 members meeting. Then it can go out for tender. There is electrical work to do beforehand – solar, lights, etc.
- b. Solar Panels – Richard obtained drawings for the tie rods on the rafters from Chris Wilson which were sent to the engineer who is approving the roof for the solar panels. (Subsequently Richard received approval from the engineer, so we can proceed with the solar panels.)
- c. Village Square –Richard met with a pavement stamping representative – the price for stamping has doubled since the previous estimate – it is now \$250/square meter. \$150/square meter is the lowest option. Based on this, the smallest area we do would cost \$12k, the whole thing would be \$75k. Richard will look for other vendors and review costs and options.

- d. Cash flow discussion – we have \$120k available now to start projects. After the members meeting on April 11 we can go ahead and get pricing, sign contracts and get going by the beginning of May.
- 7. Next Meeting: Members Meeting on Tuesday, 11 April. Richard to compose update on project for Ruth's newsletter and meeting presentation.
  - a. Topics to be presented...
    - i. Interest in Garage Sale?- Brian
    - ii. Hall retrofit presentation - Richard
    - iii. Linda Sword's fundraising proposal – ask Linda to present. Board will seek volunteers for the Fundraising team
    - iv. Treasurer's Report - Bill
    - v. Tim's Garden
    - vi. Ruth's membership report
    - vii. Rental report

8. Treasurer's Report (Bill Allen)

Financials of March 23 are approved.

9. Other Business

Linda has prepared a media press release regarding the Canada 150 grant but we are holding off release pending approval to go ahead from our case analyst re: our Canada 150 funding. Richard has made the request to go ahead with publication but no response yet. (Update: Linda has been in communication with Eugene Sandhu, our designated Canada 150 contact. Approval and release of the communication is imminent.)

Meeting adjourned 9.00 pm, April 10.