

Eden Mills & District Community Club Inc.,
Directors Meeting - January 6, 2015

Present: Tom Bowes, Jodi Dobbie, Bill Allen, Wendy Smith, Eric Brown, Linda Hendry
Quorum present and maintained throughout meeting
Meeting called to order at 7:45

15 – 1 Moved by Tom Seconded by Wendy
That last month's minutes be approved as posted.

Agenda

1. Role Definitions
2. Finalize Annual Budget
3. Decision on Chairs
4. Hall Keys
5. Decision on Internet access for Hall
6. Prep for our member meeting in February

1. Role Definitions: document attached.

Both Jodi and Tom can be contacted at president.emcc@gmail.com

ACTION: President to clarify role/duties Chris wishes to continue

ACTION: Eric to ask Heather Blair if she will buy general supplies. (Account at Cushings) New vacuum needed. Heather to purchase. If over \$250 limit, she would need to report to Eric for approval. Jodi has vacuum to try out first

ACTION: Wendy to check answering machine, meet with Ruth Bowes and Gael van Veen to discuss their roles. Rental cheques need to be clarified (rental, damage deposit etc). Review rental agreements etc. Create rate sheet.

ACTION: Jodi to liaise volunteers to event/task force leaders. Create recurring events 'How To' manual. Linda to help. - Hosting Volunteer appreciation dinners was discussed

ACTION: Jodi will liaise with township.

Chris White eager to meet with new board. Township waiting for us to complete parking lot then they can pave between bridges. \$20,000 for exterior work available from Township over the next two years. Chris open to talking about bringing the Hall wiring up to modern standards.

ACTION: Jodi to research grants, training etc. to obtain AED defibrillator at Hall

ACTION: Eric to discuss water system requirements with Wendy Briggs. (Water-log, filter change schedule etc.)

ACTION: Tom to clarify plowing of parking lot with Chris. Talk to roads at Township if necessary. Linda volunteered to shovel snow at front door and emergency exits. Will let Chris know this.

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2. Annual Budget: Attached and on webpage

15 – 2 Moved by Bill Seconded by Tom

That signing authority be changed with RBC.

ACTION: Change signing authority. Bill to add Internet fees to budget when known

ACTION: Concert proceeds need designation. Linda to talk to concert committee

ACTION: Jodi will attach a copy of the budget when she emails 2014 AGM minutes

3. Decision on Chairs: Specs, costing, research attached.

Board is leaning toward the plastic folding chair but some still have concerns about longevity of chair and storage issues

ACTION: Linda to research consumer complaints

4. Hall Keys: current list attached

Suggested adding a lock Box at front door. Separate box for Retro Café room key.

ACTION: Change keys when we get new front doors.

5. Decision on Hall Internet Access:

Start with 3mg router residential set-up.

Writers Festival has approached Club to discuss possibility of sharing account

ACTION: Tom to talk to Megawire and EMWF

6. Prep for February Members Meeting:

ACTION: Tom and Jodi to co-present. Create visual aid (chart of executive, board members and their respective duties. Also list club leaders)

Discussion of possible changes to meeting process ensued.

- Poor Member attendance at meetings
- Nothing found in by-laws stating monthly meetings are required
- Explore quarterly member meetings (Feb, May, Sept, AGM in Dec) with board meeting more often
- Explore member meetings every other month (Feb, March etc... AGM in Dec) alternating with board meetings
- Club updates no longer presented at meetings. Will be sent to secretary by email and included in minutes.
- Combine meetings with a community potluck? Perhaps quarterly.
- Updates from meetings available on website and notice boards at Hall and mailboxes
- Newsletter continues

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ACTION: Next meeting should include Charles Simon for update on parking lot

New Business/Announcements/Events

1. Tree Burning party Jan 10 or 17 snow dependent.

2. Thurs. Jan 15 Natural World Series with a talk on Bees

3. Request to open a discussion about hosting lessons/sessions in the Hall in which the instructor is paid for their time - if an activity fits under the auspices of the EMCC, and if it's also a "beneficial" activity for the villagers, and if the membership is wanting/requesting the activity (key point) and if there is a member (or villager) that could provide the activity etc. Participants should still be CC members - paid up. If we go this route how do we choose and offer the course/lesson/activity in a fair way to avoid conflict about the choice of instructors?
We would want to avoid the Hall schedule filled by people providing lesson/services etc. only for profit

ACTION: Discuss request further at Member meeting. Currently, if profit is made, Hall should be rented.

ACTION: Clarify where monies from current donations jar system is going.

Meeting adjourned at 10:25