

# Eden Mills and District Community Club Inc.

## Members Meeting – April 7, 2015

Directors Present: Jodi Dobbie, Tom Bowes, Bill Allen, Wendy Smith, Eric Brown, Linda Hendry.

Total members present 12. Meeting called to order at 7:30pm

### AGENDA

New Secretary Appointment  
Co-Presidents' report - Power Point presentation  
Treasurer Report  
Hall Rental & Mrktg  
Fundraising  
Coming Events

**Resolution 15-10:** Accept minutes from meeting of Feb 3 Members Meeting (posted on bulletin board) m: Ken Lncaster. s: Wendy Smith. Approved

### CoPresidents' Report (Jodi, Tom)

Secretary: Linda is stepping down. Directors propose to accept offer by Richard Lay to become Secretary. Linda will continue as a director-at-large and Programming Committee member.

#### Presentation on Board Governance - Summary:

- The Board will review the By-Laws for eventual revision, to be approved by the members. During reviews, the Secretary will maintain the “controlled copy”
- There will be a new Board Policy Manual, to include:
  - Board of Directors Code of Conduct; Conflict of Interest; Confidentiality Policy
  - Job descriptions; Board Decision Making; Board Meeting Process; AGM;
  - Volunteer Management & Recognition; Board Committees; Community Engagement/Communication
  - Financial Management; Rentals; Membership;
- Hall Access Policy (when new doors arrive)
  - Board members, Rental Coordinators, Group Leaders will either have a key, or know the code
  - The code will not be given out beyond that group
  - The board can change the code at any time
  - Only board members will have a key
  - Any member that needs (occasional) access will be lent a key by a board member

- Donated Items Policy
  - All donations must be vetted by the Board first
  - If items show up without board approval, they may be discarded
  - If a donated item is no longer required, the donor will be notified, if possible, and item may returned or discarded
- Borrowing Policy
  - Do not borrow items belonging to the Club
- Food Preparation Policy
  - Persons preparing food off premises must identify who prepared it

### **Report on Rentals and Marketing - Wendy Smith**

- old rental rates will apply until the Retrofit Project is complete
- Gael van Veen is stepping down as Booking Coordinator; the position is open
- Ruth Bowes will help Wendy until a new volunteer is found; Wendy is picking up phone messages
- Rental Manual: being prepared
- Creating an inventory of eqpt available for rentals, e.g. sound eqpt
- Marketing target: mid-week daytime rentals, e.g. business and other group meetings
- WiFi/ Internet will be installed
- Log book: Renters can post items needing attention
- Smart Serve Training: to be announced
- Spring Cleaning: get ready to help

### **TREASURERS' REPORT – Bill Allen**

We met the \$2k membership target  
Rental income is down, currently \$10k vs \$22k budget  
Electricity to date \$2.2k vs \$4k budget  
Net operating income ~\$1.1k (=>in the black)  
“All in all, we’re in good shape”  
Full report was presented.

**Resolution 15 – 11** Accept treasurer’s report as presented. m: Jodi Dobbie. s:Ruth Bowes. Approved

## **Fundraising Report – Janet Wilson**

Janet has been sewing terry cloth dog slings (for surgery patients) and selling for \$15 ea. Life Drawing revenue has paid for materials. Total sales to date ~\$500 ( go to Club revenue). Can we have a sewing bee to make more? A “Spring Sling Fling”?

Eden Mills Arts Festival, May 23-24: need a leader to run café (important fundraiser for Club). Easy to organize – e.g. wraps and Costo pre-mixed salads. If youth help out, they can allocate a share of the revenue to a charity of their choice, e.g. Right to Play.

## **Coming Events**

- Concerts
  - **Rocking with the Legends** - April 18
  - **Sapporo Jazz** – June 19
- **Earth Day** festivities – April 25
- **Garage Sale** – May – please volunteer to help
- **Triptease: India and Nepal** – April 10; Baja – May 1
- **Art Festival** – April 23 & 24
- Rink: GET (Robin, Vicki) sent letter of thanks to Village volunteers

## **Hall Operations:**

- Linda, Richard and Eric are preparing a Manual
- Need to plan for propane purchase for 2016

**Action Items:** Board will maintain a living list to track who has promised to do what

**Club & Group Reports:** Attached

Meeting adjourned 8:45pm

**Eden Mills and District Community Club Inc.  
Club & Group Reports – April 2015**

The **Eden Mills Arts Festival** needs volunteers to help with the cafe during their studio tour on **May 23rd & 24th**. We are especially interested in high school students wanting to earn volunteer hours. This is a fundraiser for Right to Play and the EMCC.

**Operations & Maintenance** – Richard Lay

Richard submitted a draft *Operations and Maintenance Manual* to Linda for review. March 19: Eric and Richard inspected and serviced the water treatment system. Will do monthly. Inspection log sheets are posted in the pump room and are available for review by Public Health (Inspector Wendy Briggs) as requested.

Richard advised Donna Button at the Twp. that the Club accepts their offer to sample the water at the same time they test other Twp. buildings.

**Carbon Neutral/Community Hall Retrofit** – Charles Simon

Tenders for the west wall foundation insulation and planters/seating were issued to 4 bidders on 9th. March and due on 20<sup>th</sup>. March. Only received one price - Way-Mar Inc., who did an excellent job on the first phase. The proposed price seems to be reasonable. Les and Charles presented an interim report to the Club Executive on 23rd. March. As directed by the Executive, Charles is negotiating with Way-Mar possible revisions/deletions with the aim of arriving at a satisfactory price and scope of work. Holidays and Easter have slowed down this process. As agreed with the Executive, we are considering the deletion or alteration of some of the landscape elements and seeking prices from specialist contractor(s) or undertaking some of the work with volunteers.

**Eden Mills Going Carbon Neutral** – Charles Simon

On 2nd. April the U of G Environmental Science students presented the annual research project which they had prepared for us.

Topics: Reducing car travel & improving the biennial survey. A separate report or newsletter will be released once we have had time to digest. Charles has a bound paper copy and the students will be sending a digital version.

**Newsletter Report** - Ruth Bowes

- Newsletter goes out via CPC to 140 mailbox units at postal code N0B 1P0
- 91 of these households also receive the newsletter via email and our list
- 49 of the village households that receive the paper copy of the newsletter are not in our database

Where do our contacts live? (note not all contacts are members)

- 253 contacts in our data base
- 101 contacts in our database live in the village; 14 are non-members
- 11 members are from Guelph
- 22 from Rockwood (including Indian Trail area)
- 43 from surrounding rural areas (Moffat, Campbellville, Wellington 29)
- 10 have no mailing information

Cost of Newsletter

- 10 copies/yr; mailing via Canada Post unaddressed Admail is \$240/year
- *Photocopying donated by Ruth & Tom Bowes (\$20/edition) \$200/year*
- Full postage mailing to 9 members at a cost of \$77/year
- Advertising revenue \$1,000 (Doug Black's ad is no charge exchange for on-going professional work done on behalf of the community. )

Advertising

- Renewal for advertising is approaching

**Membership Report** (as of March 17, 2015) - Ruth Bowes

2015 Membership: 140 Members (\$2055)

- 115 with emails; 13 have paid for 2015 & 2016; 8 do not have email; 3 are Lifetime members
- 1 paid membership in return for Web page design & updates beyond my scope

2014 Members: 17 still not paid their 2015 fees

- Some of these 17 contacts are active at the community hall
- Emails have been sent directly to these members reminding them that fees are overdue
- 8 are within the village (N0B 1P0); 7 are just outside the village (N0B 2K0) – Indian Trail, Wellington Rd 29, Rockwood; 2 are within township

5 members with no email address

- Letter sent asking for renewal, 1 converted; 4 still have not paid 2015 membership

- 4 are within village (N0B 1P0); 1 just outside village (N0B 2K0) – Indian Trail, Wellington Rd 29

### Non Membership List

82 with emails

- Some of these contacts are active at the community hall

7 with no email

- 2 in the N0B 1P0 postal code; 2 from RR#5 Rockwood (Indian Trail)

### Increased Membership

1. Contacting Group Leaders to ask that they collect membership fees at the beginning of 2015
  - a. There were unpaid members in Table Tennis, Guardian of Angels, and Arts Festival
    - Arts Festival Members: 30
    - Garden Club Members: 10
    - Guardian of Angels: 7
    - Ladies Fitness: 11
    - Table Tennis: 4
2. Emailed members at end of 2014 with reminders the next few months to let them know their membership was due.

### Annual Hall Rental List

- Added 4 contacts that rent hall on an annual basis; 7 in total

### Programming Committee - Marilyn Baxter - Chair

Our 2014/2105 Fall/Winter season for **Music At The Hall** has come to a successful close!

The Committee coordinated two concerts and three concert/dance events. The committee also re-introduced the **Family Pub and Games Night** in February, which was loads of fun for everyone. Thanks to **Ruth Bowes** for creating and maintaining the on-line Club calendar and the [www.edenmills.ca/music](http://www.edenmills.ca/music) page, as getting the word out to Club members is key, and for introducing PayPal for the most recent concert! The Committee gives promotion a high priority, and we thank the local newspapers for their support.

Each event brought in about 45-50 people, with the exception of **Stephen Fearing concert**; attendance that night was over 100. Thanks go to the excellent volunteers and the volunteer bar tenders for your support; you are essential to the success of these events! All the funds raised support the operation of our Hall; we've raised about \$3000 so far this year.

Thanks and kudos to **John Crompton** for donating the sound system; the large speakers suit the hall perfectly and give our concerts amazingly high-quality audio experience for our enjoyment.

Special thanks go to the Leads for each of this season's events: **Robin Aggus**, yours truly **Marilyn Baxter**, **Kit Bresnahan** and **Stephanie Cressman**. In addition to the event Leads, the Programming Committee members are: **John Crompton**, **Kathie Lamie**, **Charlotte Reinhold**, **Linda Sword**, and **Linda Hendry** (EMCC Director) who represents our interests at the Board level.

Upcoming events include the **Earth Day evening pot-luck: *Crock-pots, Rock & Crokinole* on April 25**; **Anita Beaudette** as the Lead, and ***The Sound of Music Sing-along***, with **John Crompton** as the Lead. Stay tuned for upcoming events this summer and fall.

#### FALL/ WINTER EVENTS HELD

October 25/14	EH?! Fiddlers
November 30/14	Steel City Rovers
February 14	Bourree a Trois
February 28	Family Pub Night
March 14	Scatter the Cats
April 4	Stephen Fearing

#### COMING EVENTS

April 25	Earth Day Celebration <i>Crock-pots, Rock &amp; Crokinole</i> Come celebrate Earth Day with a family potluck supper and games. Bring along an instrument and join the jam session.
May 30	<i>Sound of Music Sing-along</i> Bring your inner Maria to this event! Outfits made of curtains encouraged.

#### Table Tennis – Charles Simon

Play continues on every Wednesday evening, starting at 7:30. A small group of enthusiastic players would welcome more to join in the fun. No decision at this time on when we will end the season.

#### Cinema Eden Mills report for March, 2015 – John Crompton

Cinema presentations continue on a monthly basis on designated Fridays in the Club Room. Notice is circulated widely but the response has been quite small. Perhaps our moving the date from Sunday to Friday evening has affected attendance so we are considering shifting to another evening for the next season. The next showing is "The African Queen," starring Humphry Bogart and Catherine Hepburn on Friday, March 20 at 7:00 pm.

**Guardians of Eden** – Jack Darmon

For the month of February we met every Wednesday evening in the Eden Mills park for a fun hockey game and tobogganing (we also helped shoveled and flooded the rink)

March 12 we tapped a few trees for maple syrup

April 1 we had a learn to play lacrosse in the Eden mills park

Next event - Meet in the eden mills park April 8 @ 6pm for learn how to play lacrosse part 2. We will also be picking up garbage off the street on our walk down to the park

**Ladies Fitness** - Sue Martyn

Our group continues to meet Monday and Thursdays at 9 a.m. Effective the long weekend in May we will be starting our summer schedule of Mondays only. Unfortunately our numbers are down for various reasons and we would welcome new members.

Recently we had a guest who is a registered instructor with the Y. She was very impressed with our programme and told us that it covers all the important aspects for keeping fit and commended us on our level of participation. She made a few suggestions and we have incorporated them.

We are experiencing problems retrieving and returning our mats in the front storage area and hope that a solution can be found soon. We understand the delay as we have been unable to figure anything out ourselves!

**Knit'n'bitch** – Sue Daniels

The group meets to knit, crochet, and needle felt, the first and third Wednesday of every month September to June. All welcome, no skill level necessary.

For information contact Sue Daniels at [knitwitchery@hotmail.com](mailto:knitwitchery@hotmail.com) or 519-856-1556.

**Lifedrawing** – Janet Wilson

Lifedrawing continues to meet on Monday at 7:00 -10:00.  
Call Janet Wilson - 519 856-2811 if you are interested in attending.

**Nia** is offered at 5:50 on a pay-what-you-can basis. Call Janet Ragan-591 856-2561 if you want to learn more.